

MILTON PUBLIC LIBRARY
MILTON, WI 53563

BOARD OF TRUSTEES
August 23, 2016
7:00 p.m.

AGENDA

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes: July 27, 2016
4. Approval of Expenditures for August, 2016
5. Director's Report:
 - a. President's Report on ALS Activities
6. New Business:
 - a. Expansion Update
7. General Items
8. Next meeting: Wednesday, September 28, at 7:00 p.m.
9. Motion to Adjourn

Adjournment.

***Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the Library Director's office at 868-7462, 430 E. High Street., Milton, WI 53563*

**PROCEEDINGS OF THE
MILTON PUBLIC LIBRARY
BOARD OF TRUSTEES**

July 27, 2016

Call to Order: The meeting was called to order at 7:01 p.m. by President Bill Wilson. Present: Wilson, Linda Clark, Rose Stricker, Deb Dean, Annette Smith, Jen Schuetz, Tim Schigur and Director Brooks. Absent: None. Guest in Attendance: Dan Nelson Finance Director/Treasurer, City of Milton

Approval of Agenda: Schigur moved approval of the amended agenda, seconded by Smith. Motion approved unanimously.

Approval of Minutes: Clark moved approval of the minutes of the meeting of June 22, 2016 meeting as distributed, seconded by Stricker. Motion approved unanimously.

Approval of Expenditures: Brooks noted a few items on the expenditures this month, including the TechMax bill - contract with TechMax included the first three months free, and then next three months billed in lump sum; a new switch and installation. Smith moved to approve expenditures; Schigur seconded: motion passed
Motion approved unanimously.

Director's Report: With the MPL in the basement, usage is down, but attendance at youth summer reading programs higher than average. Programming for adults is remaining steady; thank you to School District of Milton for the gift of iMacs and iPads for the MPL. MPL had a presence in the City's Fourth of July parade; have received around \$2,000 to date for furnishing the library.

Arrowhead Library System Report: A committee is forming to discuss what comes after Rock Cat. Some choices include upgrading using the same vendor as Rock Cat; going to a different vendor or working with one of the other library systems to contract for automated services. Demonstrations will be scheduled in the future and all library board members are invited to attend. Thank you to the ALS for being so gracious in sharing the basement with MPL during construction.

Discussion and Possible Action Concerning: City of Milton Loan For Funding Construction Cash Flow: Dan Nelson, City Finance Director/Treasurer presented the City of Milton Funding for construction cash flow. Schigur motioned to approve the City of Milton funding plan as presented at the July 27 board meeting. Schuetz seconded. Motion passed: 6
yea: 1 nay

Expansion and Fundraising Update: Construction going well. Continue to look for ways to save money. Lots of work to do to raise furnishing donations.

Annual Meeting: Election of Officers: Smith nominated Bill Wilson for the position of President. Clark seconded and the motion passed unanimously. Stricker nominated Smith for the position of Vice President. Schigur seconded and the motion passed unanimously. Smith nominated Dean for the position of Secretary. Stricker seconded and the motion passed unanimously.

Discussion: Cornerstone Brick and Renovation Plaque: Discussed donor recognition areas and possible placement of cornerstone brick and renovation plaque. Discussed makeup and wording of recognition plaque. Clark moved to accept the renovation plaque as discussed. Smith seconded and motion passed unanimously.

General Items: None

Adjournment

Clark moved adjournment and Schigur seconded the motion. The motion was approved unanimously and the meeting was adjourned at 7:59 p.m.

Next meeting: Tuesday, August 23, at 7:00 p.m.

Respectfully Submitted,
Deborah Dean

Library Expenditures
August 2016

Amazon Books, DVDs, Supplies	\$ 975.91
Badger Utility Storage Unit Rental	\$ 125.00
Baker & Taylor Books	\$ 1,387.35
UW – Madison Continuing Ed.	\$ 40.00
USPS Postage	\$ 23.24

DIRECTOR'S REPORT

PROGRAMMING & ACTIVITIES

I attended the following meetings: city council, city department head, staff, construction, city ethics committee, and ALS directors.

Our Summer Reading statistics for June and July:

391 children, teens, and adults registered.

1,958 attended programs.

51 programs were offered.

JULY ACTIVITIES

Childrens

Total Splash Pad Storytimes	23
Total Storytimes	162
Small Wonders Total - Weekly Visits	240
Underground-Dino Dig	6
TTT	22
SPARK-Sugar Cube Construction	14
SPARK-3D Books	17
Underground-Bat Crafts	4
Read with Maggie	5
Underground-Volcano Painting	12
Secret Life of Pets	46
SPARK-Building Bridges	4
SPARK-Shaving Cream Rainclouds	14
SPARK-Catapult Challenge	13
Summer Reading Sign Ups	302

4th of July @ Schilberg 40

Teens

Afterhours @ the Library	15
Anime Afternoon	17
Soldering	3
Mini Lock In	15
Brick Bookends	13
TAB	7
Pokémon Go Gathering	6
Rock County Teen Battle of the Books	57
Soldering	2
TAB	7
Summer Reading Sign Ups	51

Adults

CCD: Tangled Tuesdays	15
Terrific Toadstools	5
Strings Attached	5
SPARK: One Block Challenge	0
Mystery Book Club	11
Retirement Has Changed	4
CCD: Superhero Saturday	9
Journey Through July Entries	3
Summer Reading Sign Ups	38

UPCOMING

September 28 – Library Board Meeting

October 26 - Library Board Meeting